



Reigate & Banstead
BOROUGH COUNCIL
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REPORT OF:	HEAD OF POLICY, PERFORMANCE & PARKING
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TO:	OVERVIEW AND SCRUTINY COMMITTEE
DATE:	17 SEPTEMBER 2015

WARD (S) AFFECTED:	All
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SUBJECT:	BUDGET SCRUTINY REVIEW PANEL
RECOMMENDATIONS: 1. To agree the membership of the Budget Scrutiny Review Panel and timetable for the preparation of the Budget for 2016/17 as set out in the report; 2. To agree the scope of the Budget Scrutiny Review Panel work during 2015/16.	
SUMMARY To consider the membership, timetable and scope of the Budget Scrutiny Review Panel during 2015/16.	

BACKGROUND

1. The Executive on 26 March 2015 supported the Committee's request for the Budget Scrutiny Review Panel to be re-established for 2015/16 and included in its work programme. This was subsequently approved by Council on 16 April 2015.
2. The Committee is therefore requested to agree activity for the Panel for the year 2015/16. This will focus on consideration of the provisional budget for 2016/17.

MEMBERSHIP

3. The Budget Scrutiny Review Panel is a 7 Member panel. The political proportionality requirements do not apply to scrutiny panels. However, the Committee has always sought to apply the principles. The seats are therefore allocated as follows:

Conservative	4	Liberal Democrats	0
Residents Associations	2	UKIP	0
Green	1		

4. Meetings of the Panel are open to any Councillor to attend.

5. The Committee is asked to consider the nominations for Membership of the Panel, and the following have been received:

Conservative Party: Councillors Michael Blacker, Richard Coad, John Godden, and John Stephenson.
Residents Association: Councillors Nick Harrison (Chair) and Brian Stead.
Green Party: Councillor Jonathan Essex.

6. The Committee is requested to approve the above nominations.

TIMETABLE

7. The indicative timetable for the construction of the Budget for 2016/17 is as follows:

Event	Date
Executive approve a draft budget proposal for formal consultation.	12 November 2015
Budget Scrutiny Review Panel: To consider and review draft budget proposal.	26 November 2015
Overview and Scrutiny Committee comment to the Executive on the draft budget.	10 December 2015
Executive to consider report from the Overview and Scrutiny Committee on the Budget for 2016/17	7 January 2016
Executive approve a Proposed Budget for 2016/17, taking account of the Overview and Scrutiny Committee recommendations and make the Council Tax recommendation to the Council.	28 January 2016
Full Council consider the Council Tax for 2016/17.	11 February 2016

ROLE OF THE OVERVIEW AND SCRUTINY COMMITTEE

8. The Panel's activity will therefore focus on considering and responding to the draft budget proposals for the municipal year 2016/17 published by the Executive.
9. The Overview and Scrutiny Committee will consider the report of the Budget Scrutiny Review Panel at its meeting on 10 December and make any comments on the draft budget for 2016/17, for consideration by the Executive in line with the Council's Policy Framework and Budget Procedure Rules.

Background Papers:

- Overview and Scrutiny Committee Work Programme 2015/16